

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

May 17, 2018

COUNCIL MEETING

President Bowen called the meeting to order at 7:02 PM.

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| Roll Call: | President Bowen | Present |
| | Vice-President Murphy | Present |
| | Mr. Antonello | Present |
| | Mr. Blalock | Present |
| | Mr. Glasson | Present |
| | Mr. Monahan | Present |
| | Mrs. Wagner | Present |

Also Present: William J. McCauley, III, Township Manager; Randall Flager, Township Solicitor; Edward Zanine, Deputy Township Solicitor; Kurt Schroeder, Township Engineer; Robert Coulton, Chief of Police; Kevin Dippolito, Fire Marshal & Emergency Management Coordinator and Randee J. Elton, Deputy Township Manager & Township Secretary.

Township Solicitor Randall Flager announced litigation, potential litigation and personnel matters were discussed in Executive Session prior to the meeting.

Council President Bowen announced monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

VOUCHER LIST & MINUTES

A. Call for a motion to approve the outstanding Voucher List and Requisitions for May 17, 2018.

Motion by Mr. Monahan and seconded by Mr. Antonello to approve the outstanding voucher list and requisitions for May 17, 2018.

Motion carried unanimously by a vote of 7-0.

B. Call for a motion to approve the minutes from the Council Meeting of April 19, 2018.

Motion by Mr. Glasson and seconded by Vice President Murphy to approve the minutes from the Council Meeting April 19, 2018.

Motion carried unanimously by a vote of 7-0.

B.1. President Bowen made a motion to amend the agenda and move agenda items 8.C up to 5.B.1 on an Ordinance Amending Section 106-2 of the Bristol Township Code of Ordinances to Replace the Bucks County Rescue Squad with the Levittown-Fairless Hills Rescue Squad for EMS District NO. 6 within the Township.

Motion carried unanimously by a vote of 7-0.

President Bowen made a motion to table the proposed Ordinance.

Motion carried unanimously by a vote of 7-0.

PRESENTATIONS AND APPOINTMENTS

A. Presentation of Glasson Grants to Volunteer Fire Companies and Rescue Squad.

Mr. Glasson presented the Glasson Grants, \$25,000 to the Chiefs of Levittown - Fairless Hills Rescue Squad, Croydon Fire Company, Edgely Fire Company, Levittown #2 Fire Company, Newportville Fire Company, and Third District Fire Company.

B. Presentations and Monthly Awards for Exemplary Recycling Performance.

President Bowen asked for an update on Waste Management and the concerns of missed yard waste and bulk items. Ms. Elton explained the Township held a meeting with Waste Management to discuss the concerns and strongly voice the Township's dissatisfaction with recent service.

President Bowen presented \$50 Gift Certificates to the Cunnius Family of Bristol and the Duffy Family of Croydon for their exemplary recycling efforts.

C. Presentation from Ellen Miller, Chair of the Environmental Advisory Council on Clean-Up Initiatives.

Ms. Miller showed a presentation of past clean-ups and invited volunteers to join the next clean-up of the Black Ditch Creek behind the Violetwood section of Levittown on June 2, 2018 from 9:00 am to 1:00 pm. Meeting location is on Mill Creek Road directly across the street from the Bristol Township School District Administration Building. Ms. Miller advised all tools will be provided and to please wear sturdy footwear or boots, this is a muddy, dirty location. Volunteers must be 18-years or older. This is an ideal project for required public service.

PUBLIC HEARING

A. Community Development Block Grant Program 2018 Fiscal Year Action Plan.

Thomas McDermott, Community Development Director, and Randee J. Elton, Deputy Township Manager, presented the Fiscal Year 2018 Action Plan. Mr. McDermott explained the Bristol Township Community Development Department follows the fiscal calendar from July 1st to June 30th. Mr. McDermott explained the Community Development Block Grants (CDBG) Entitlement Program and the National Objectives of the Program. Bristol Township will receive \$607,723 in for FY 2018. Mr. McDermott advised \$317,187 will be reallocated from CDBG FY 2017 totaling

\$978,910 for FY 2018, with \$121,544 for Administration of the Program, \$100,000 to continue the emergency repairs for owner occupied low to moderate income residents and \$757,366 for public facility improvements.

Ms. Elton informed that the Cedar Avenue Park bid is on the agenda for consideration to accept, and this project will begin construction this spring. They have worked with Jessica Fox, Recreation Director. She has recommended parks in eligible low and moderate-income areas from various neighborhood meetings with residents on various park improvements including play structure replacements, fencing, basketball court resurfacing and upgrades, camera installation and safety resurfacing at Hazel Playground, Hilltop Avenue Park, Main Avenue Playground, Oranewood Playground, Sara Johnson Park and Violetwood Playground. Additionally, JFK Park is recommended to be expanded with a parking lot, pavilion and tables, bathrooms and a walking path.

Mr. McCauley explained the playground improvements are much needed. With the hiring of Jessica Fox, we are now able to assess and get professional recommendations for what needs to be addressed.

ORDINANCES AND RESOLUTIONS

A. A Resolution of Commendation to the Public Works Department for their Outstanding Performance during the 2017 – 2018 Snow Plowing Season: Consideration to Adopt.

Vice President Murphy read the Resolution is full.

Motion by Mr. Glasson and seconded by Mr. Antonello Approving the Resolution of Commendation.

Motion carried unanimously by a vote of 7-0.

President Bowen and Mr. McCauley presented the Public Works Department with sweatshirts for their dedication and great work during the 2017-2018 Snow Plowing Season.

B. A Resolution of Commendation for Thomas Fitzpatrick for his Work to Improve the Grounds of the Bolton Mansion Property: Consideration to Adopt.

Vice President Murphy read the Resolution is full.

Motion by Vice President Murphy and seconded by Mrs. Wagner Approving the Resolution of Commendation.

Motion carried unanimously by a vote of 7-0.

C. A Resolution Approving the FY2018 Community Development Action Plan: Consideration to Adopt.

Motion by Mr. Antonello and seconded by Mr. Glasson Approving the Resolution.

Motion carried unanimously by a vote of 7-0.

D. A Resolution Authorizing a Reserved Handicap Parking Area at 5747 Fleetwing Drive: Consideration to Adopt.

Motion by Vice President Murphy and seconded by Mr. Monahan Approving the Resolution.

Motion carried unanimously by a vote of 7-0.

E. A Resolution Recognizing the Week of May 13-19, 2018 as Police Week: Consideration to Adopt.

Motion by Mrs. Wagner and seconded by Mr. Blalock Approving the Resolution.

Motion carried unanimously by a vote of 7-0.

Chief Coulton made an announcement of the Police Memorial Event for May 21st in recognition of Detective George Stuckey and all police officers who made the ultimate sacrifice and were in the line of duty.

F. A Resolution Recognizing the Week of May 20-26, 2018 as Public Works Week: Consideration to Adopt.

Motion by Mr. Glasson and seconded by Mrs. Wagner Approving the Resolution.

Motion carried unanimously by a vote of 7-0.

REPORT FROM TOWNSHIP MANAGER

Mr. McCauley reported as a follow up to the 2017 Financial Update last month that Moody's Investors Service Annual Comments on Bristol Township has been issued. The report states the credit position for Bristol Township is strong and its Aa3 rating matches the median rating of Aa3 for US cities. This report is from the 2016 Audit review. Mr. McCauley noted this is a tribute to the Council from 2012-2016 to improving the economy, job creation, expansion of the tax base. Mr. McCauley has asked for a bond upgrade with all the financial successes and glowing reports over the years. Mr. McCauley stated the key to the success of Bristol Township is this Council, being willing to make the difficult decisions as well as the dedicated employees. Bristol Township has an excellent team.

REPORT FROM TOWNSHIP SOLICITOR

Mr. Zanine advised there is a proposed stipulation for 1506 Clyde Wade Drive in a Zoning Hearing Board Appeal that requires authorization from Council. The terms are to allow use of storage of pallets on the property in the M1 Manufacturing District. This is a permitted use in the zoning district and would also allow the Township to keep oversight on the property in accordance with the ordinances.

Motion by Mr. Antonello and seconded by Mr. Glasson Approving the Stipulation.

Motion carried unanimously by a vote of 7-0.

NEW BUSINESS

- A. Elaine Griffith, 5800 Beaver Dam Road, Bristol (Tax Parcel #5-61-466) requesting Preliminary & Final Subdivision approval in an R-3 Residential zoned district: Consideration to take Appropriate Action.

Joseph Hamill, Land Surveyor for applicant, presented the proposed development.

The applicant is proposing to subdivide the lot into three (3) lots. If this subdivision is approved then, Lot #1 will contain 6,500 square feet, Lot #2 will contain 6,000 square feet and Lot #3 will contain 6,000 square feet. The existing lot contains a single-family detached dwelling, garage and driveway which are to remain on Lot #1. The plans propose the construction of two (2) single-family detached dwelling, one (1) on proposed Lot #2 and Lot #3. The proposed dwellings will be serviced by public water and sewer. The Applicant is also proposing to control stormwater runoff from the proposed dwellings and impervious coverage by installing underground recharge basins on Lot #2 and Lot #3.

Mr. Hamill stated the application has received approval from the Zoning Hearing Board and Planning Commission. Mr. Hamill stated they are seeking one additional waiver of the recreation fee that was not part of the Resolution and was presented at the Planning Commission. The waiver of recreation fee is requested because the family will be living in both houses and the land will be staying within the family. Mrs. Griffith explained she assists her foster brother and others and will need to upgrade the property with handicap accessibilities and was looking to save money any way she could.

Mr. McCauley advised Council that it is highly unusual to see a request for a waiver of this fee, and if so, typically it is because of land being dedicated as open space. Mr. McCauley also advised that the Planning Commission is only an advisory body to Township Council.

Mr. Flager advised the resolution is prepared and does not include this waiver, and asked Mrs. Griffith if she would like to still go forward. Mrs. Griffith advised yes.

Motion by Mr. Antonello and seconded by Mr. Glasson to Approve the Application of Elaine Griffith for Preliminary and Final Subdivision Approval for a three-lot subdivision at property located 5800 Beaver Dam Road (Tax Parcel #5-61-466) in a R-3 Residential Zoned District.

Motion carried unanimously by a vote of 7-0.

- B. Vamsi K. Venisetty, 7411 & 7419 New Falls Road, Levittown (Tax Parcels #5-35-002 & #5-35-003) requesting Preliminary & Land Development approval in order to consolidate the two parcels at the above noted location and erect a new dental office in a C-Commercial zoned district: Consideration to take Appropriate Action.

Mr. Thomas Hecker, Attorney and Kevin Wolfe, Engineer for the applicant and presented the application.

The subject properties, T.M.P #5-035-003 and T.M.P. #5-035-002, which are located at 7411 & 7419 New Falls Road respectively and are located within the C - Commercial Zoning District. The subject properties are currently utilized as a former retail shop, car framed garage, and dental

office. The two (2) parcels, T.M.P. #5-035-003 and T.M.P. #5-035-002, will be consolidated. If the lot consolidation is approved, the lot area of T.M.P. #5-035-003 and T.M.P. #5-035-002, after the consolidation, will be 18,900 square feet. The Preliminary/Final Land Development Plans proposes to demolish the existing structures on the properties in order to erect a new dental office to house the expanding clientele now being treated within the structure located at 7419 New Falls Road. This would be classified as a Medical Office (use C2) and is permitted by right within the C - Commercial zoning district. There are two (2) phases for this project. Phase one (1) is the demolition of buildings and garage, the construction of the new building with new utilizes including stormwater management basin and roof drains. Phase two (2) consists of the demolition of the remaining structures, the installation of front roof drains and front sidewalk and the construction of new pavement and parking.

Mr. Hecker stated the application has received approval from the Zoning Hearing Board and Planning Commission, and they have received and agree with the proposed resolution from Mr. Flager's office.

Motion by Mrs. Wagner and seconded by Mr. Blalock to Approve the Application of Vamsi K. Venisetty for Preliminary and Final Land Development Approval to consolidate Tax Parcels #5-35-002 and #5-35-003 and erect a new dental office in a C-Commercial Zoned District.

Motion carried unanimously by a vote of 7-0.

C. Bids for Cedar Avenue Park: Consideration to Accept.

Mr. McCauley advised the bids came in very competitive and is recommending the low bidder, Meco Constructors, Inc. be awarded the total bid, base bid with alternate #1, in the amount of \$794,600.00.

Motion by Mr. Monahan and seconded by Mr. Blalock to Accept the Bid from Meco Constructors, Inc. in the amount of \$794.600.00.

Motion carried unanimously by a vote of 7-0.

D. Bids for 2018-2019 Road Materials: Consideration to Accept.

Mr. McCauley advised our Interim Public Works Director is recommending the Bucks County Consortium Bid be awarded to Eureka Stone Quarry, Inc. for the delivery of both stone and paving materials.

Motion by Vice President Murphy and seconded by Mrs. Wagner to Award Eureka Stone Quarry, Inc. the 2018-2019 Road Materials Bid.

Motion carried unanimously by a vote of 7-0.

COMMENTS FROM COUNCIL MEMBERS

Mr. Antonello asked Mr. Schroeder for a status update on the bridge work on Wistar Road and neighborhood sign installations.

Mr. Schroeder explained the bridge deck has been deteriorating and expanding so it is no longer isolated as it had once been. The bridge project is fully designed and permitted and is ready for construction. The project was placed out to bid and the bid numbers came back extraordinarily higher than expected. Gilmore Associates has been in contact with legislators and PennDOT to try to obtain grant finding.

Mr. Antonello stated the timeframe of construction is the next construction season. Mr. McCauley concurred but The Township is using this time to try to find alternative funding.

Mr. Bowen asked about the Plumbridge Bridge. Mr. Schroeder advised the bridge is being fabricated and the contractor will be mobilizing to set up construction controls next week. Public Works will then begin the abutment and concrete work and in a few months after the bridge fabrication is complete, it will be installed.

Mr. Antonello asked about an update to the neighborhood signs. Mr. Schroeder advised Public Works has installed approximately 30 signs to date and working their way through the Township. Mr. Antonello asked specifically about Drexelwood. Mr. Schroeder explained there may be signs that were missed, and if so, please bring to our attention.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

West Rexler, 504 Western Ave, spoke of issues not pertaining to Township business and various conspiracy theories regarding the Township.

Catherine Reim, 22 Idolstone Road, spoke of violations received by the Building and Planning Department for her property and everyone on her street. Ms. Reim explained she does not understand these violations. Mr. Bowen advised her to speak with Mr. Scott, the Director of the Building and Planning Department. Mr. McCauley advised that he'll look into this and explained that the department acts on complaints, so they did not take action randomly.

Connie Meyers, 2 Shadetree Lane, spoke of a six-acre portion of mowing missed at the John Fitch property. Ms. Meyer advised the School District Maintenance Department stated this area is no longer School District property and is now Township owned property. Mrs. Bill, will look into this.

Bernard Thompson, 206 Harris Avenue, spoke about a property on Pennsylvania Avenue being purchased by a rehab center. Mr. Zanine advised the property has been cited and is in currently undergoing enforcement actions.

Sheila Beeman, 1512 Morris Street, thanked Council for their decision on the Ordinance tonight and asked them to do their homework acting on the ordinance.

Janet Keyser, 32 Crimson King Lane, spoke about Violetwood Park and the residents asking about fencing and a full basketball court. Mrs. Keyser spoke about George Washington School and the contractors are not cutting portions of the schools lands. Mrs. Bill will also look into this as well. Mrs. Keyser thanked Council for their decision on the Ordinance tonight and also asked to consider the ordinance.

Mrs. Wagner made a motion to adjourn the meeting, seconded by Mr. Monahan. Motion carried unanimously by a vote of 7-0. The meeting was adjourned at 8:27 pm.

Respectfully Submitted,

Randee J. Elton
Township Secretary

RECAP MAY 17, 2018 COUNCIL MEETING

1. Approved Voucher List and Requisitions from May 17, 2018.
2. Approved the April 19, 2018 Council Meeting Minutes.
3. Tabled proposed Ordinance Amending Section 106-2 of the Bristol Township Code of Ordinances to Replace the Bucks County Rescue Squad with the Levittown-Fairless Hills Rescue Squad for EMS District NO. 6 within the Township.
4. Presented Glasson Grants to Volunteer Fire Companies and Rescue Squad.
5. Presented Monthly Awards for Exemplary Recycling Performances.
6. Heard a presentation by the Chair of the Environmental Advisory Committee.
7. Heard a presentation on Community Development Fiscal Year 2018 Action Plan.
8. Adopted a Resolution of Commendation (2018-42) for Public Works for their outstanding performance during the 2017-2018 Snow Plowing Season. Presented Public Works employees with commendation and sweatshirts.
9. Adopted a Resolution of Commendation (2018-43) for Thomas Fitzpatrick for his Eagle Scout Project improving the grounds of Bolton Mansion. Presented Thomas Fitzpatrick with commendation.
10. Adopted Resolution (2018-44) Authorizing the FY2018 Action Plan.
11. Adopted Resolution (2018-45) Authorizing a Reserved Handicap Parking Area at 5747 Fleetwing Drive, Levittown.
12. Adopted Resolution (2018-46) recognizing the Week of May 13-19, 2018 as Police Week.
13. Adopted Resolution (2018-47) recognizing the Week of May 20-26, 2018 as Public Works Week.
14. Adopted proposed Zoning Hearing Board stipulation for 1506 Clyde Wade Drive.
15. Adopted Resolution (2018-48) for Preliminary & Final Subdivision 5800 Beaver Dam Road, Bristol.
16. Approved Resolution (2018-49) for Preliminary & Final Land Development for 7411 & 7419 New Falls Road, Levittown.
17. Accepted the bid of Meco Constructors, Inc. for the Cedar Ave Park construction project in the amount of \$794,600.00.
18. Accepted the bid of Eureka Stone Quarry Inc. for delivery of stone and paving materials for 2018-2019 year.

